

## **Pennsylvania SPCA**

The PSPCA, headquartered in Philadelphia, is a non-profit organization dedicated to rescuing animals from abuse and neglect, providing lifesaving care and treatment, and reducing pet overpopulation through low-cost spay and neuter services. PSPCA is the second-oldest humane organization in the U.S., and the largest in Pennsylvania. All PSPCA programs are 100% donor funded.

The **Humane Litigation Legal Intern** will support the Humane Litigation Department in research and tracking of information related to animal cruelty prosecutions and civil proceedings. The Research Intern will report to the Director of Humane Litigation.

The **Humane Litigation Research Intern** will be called upon to do any or all of the following:

- Research legal issues related to the mission of the organization
- Ensure appropriate documentation for civil and criminal cases, including aiding in discovery collection and compliance
- Assist Director of Humane Litigation in preparing PSPCA personnel for court
- Track metrics in relation to animal cruelty prosecutions
- Assist in tracking evidence
- Track restitution and aid Director of Humane Litigation for enforcement
- Track Protective Custody animals and aid Director of Humane Litigation in resolution of legal issues
- Attend court with Director of Humane Litigation and other PSPCA personnel
- Other duties as assigned
- Must have a sincere interest in the work, programs and mission of the Pennsylvania SPCA.

**To Express Interest** Send resume, writing sample, and cover letter/email to [rglenndinwoodie@pspca.org](mailto:rglenndinwoodie@pspca.org).