ITS Lunch & Learn: Room Technology

May 14, 2013



Overview

- Standard room configurations
- Additional available technologies
- Process to request technologies



Room technologies

- Projection DVD, Doc Cam, PC or Laptop
- Audio/Video Conferencing
- Audio/Video Recording
- Amplification Microphones Podium, Panel, Lapel, Handheld

Technology varies from room to room, so make sure to verify the <u>availability of room technology</u> for your class or event.





DOCUMENT CAMERA (DOC CAM)





PANEL MICROPHONES



Panel Microphones

- Many rooms such as T345 and T320 do not require microphones for amplification
- Rooms that need amplification typically can handle 3 concurrent microphones
- If more than 3 are required please allow for more than the standard 10 minute room changeover is required













LAPEL MICROPHONES



Panel Microphones

- Many rooms such as T345 and T320 do not require microphones for amplification
- Rooms that need amplification contain 2 wireless lapel microphones
- A handheld microphone can be used in place of a lapel but more than the standard 10 minute room changeover is required



PRESENTATIONS



Presentation Orientation

4:3

- All of Gittis
- **Silverman** (with some exceptions)
- Tanenbaum (with some exceptions)

16:9

- All of Golkin
- Silverman 147, 270, 280,
 M28
- T112

<u>Classroom Technology Video</u> <u>Walkthroughs</u>

reservations.law



Take-Aways

- To add technology to your room request have the original requestor us reservations.law.upenn.edu
- If you have any questions about room technologies please contact <u>itsmedia@law.upenn.edu</u>

Questions?

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