Wharton
UNIVERSITY of PENNSYLVANIA

Registration Authorization Request
For Non-MBA Candidates

*All requests for seats in MBA courses must be accompanied by this form, which must be approved by the course instructor. **This is not a guarantee of a seat in the class. It merely provides permission to register if space is available. All forms will be randomly processed on January 23rd, 2014.***

Name: _____   **Term:** _____
                    Last   First

Penn ID: _____   Tel:_____   E-mail: _____

____ Graduate _____ Undergraduate _____ Non-degree   School_____

Course/section requested (example: OPIM 6653:402): _____   _____   _____
                                                    Department   CourseID   Section

Student Signature: _____   Date: _____

Instructor signature: _____   Date: _____

Note to faculty:
- Your permission denotes approval for the student to be enrolled *only if space is available*.
- Your approval implies that you consider the course appropriate for the student.

IMPORTANT NOTE TO STUDENTS

Instructions:
- Complete this form (keep a copy for your records)
- Obtain approval and signature of faculty member teaching the course
- Submit the original form to Wharton MBA Program Office (300 Jon M. Huntsman Hall). All forms will be randomly processed on January 23rd, 2014.
- Authorization to register will be granted only if space is available
- If authorization is granted, you must claim the authorization through 1) PennInTouch; or 2) by requesting your home school to register you for the course; you must resolve all time conflicts before enrolling in a course
- Unclaimed authorizations will be cancelled after 24 hours
- Set up your Wharton account for Canvas access at: accounts.wharton.upenn.edu. Use the "Class Accounts" link on that page.