



Penn Law Postgraduate Fellowships Uniform Application 2013-2014

Langer, Grogan and Diver Fellowship in Social Justice Penn Law Public Interest Fellowship Toll Public Interest Fellowship University of Pennsylvania Law Review Public Interest Fellowship

Penn Law School has a long-standing commitment to service. With one of the oldest and most rigorous pro bono requirements in the country, and the distinction of receiving the ABA's first Pro Bono Publico award to a law school, Penn Law engages all students in public service and is committed to supporting those students who aspire to have public interest careers. To that end, the Law School has established the following postgraduate fellowships:

- **Penn Law Public Interest Fellowship**, which funded its first fellow in the Fall of 2010
- **Toll Public Interest Fellowship**, which funded its first fellow in the Fall of 2009
- **University of Pennsylvania Law Review Public Interest Fellowship**, which funded its first fellow in the Fall of 2012

Through the generous support of its alumni at Langer, Grogan & Diver P.C., the Law School also established the following postgraduate fellowship:

- **Langer, Grogan and Diver Fellowship in Social Justice**, which funded its first fellow in the Fall of 2010, and exclusively funds work in the Delaware Valley¹

These fellowships offer recent Penn Law graduates the opportunity to gain entry into a local, national, or international public interest organization, helping to launch the fellows' public interest careers. Penn Law graduates may apply for these fellowships in the spring of their last year of law school or at the conclusion of a judicial clerkship.

These fellowships are project-based fellowship awarded for a one-year term beginning in September of 2013. The fellows will design their own projects, which must be law-related insofar as they substantially utilize legal training and skills. In addition, the fellows must partner

¹ The Delaware Valley includes the following counties: Bucks, Chester, Delaware, Montgomery and Philadelphia in Pennsylvania; and Burlington, Camden, Mercer and Gloucester in New Jersey.

with a public interest organizations² and, in the case of the Langer, Grogan and Diver Fellowship, the organization must be located in the Delaware Valley.

Applications are due on Monday, March 4, 2013. The Toll Public Interest Center Advisory Board Fellowship Selection Committee will review all applications and select applicants they wish to interview. Applicants will be notified on **Wednesday, March 6th** if they will be interviewed by the selection committee. For those selected to be interviewed, interviews will take place on **Friday, March 22nd**. There is a strong preference for in-person interviews, but arrangements can be made via Skype if absolutely essential. Decisions will be communicated to all applicants in April.

Fellows will be employees of the partnering organizations for twelve (12) months. Partnering organizations will be reimbursed a total of \$45,000 for the fellow's salary, plus the cost of the fellow's benefits. In addition, the fellows may be eligible for the Penn Law Toll Loan Repayment Assistance Program and should communicate with the Office of Career Planning and Professionalism regarding that program.

PLEASE NOTE: The same application may be submitted for multiple fellowships, but the Langer Grogan and Diver Fellowship in Social Justice is exclusively for the Delaware Valley. All other fellowships may fund work locally, nationally, or internationally.

² A public interest organization is defined as: any nonprofit organization or institution whose primary purpose is to serve or advocate on behalf of individuals or organizations whose interests, for various economic, political or social reasons, are not adequately represented by the private sector or the government.

Application Procedure

Applications must be received electronically (PDF preferred) by **4:00 p.m. on Monday, March 4, 2013.**

Email the application to PennLawFellowships@gmail.com. Late applications will not be considered.

Complete applications will include the following:

1. An application cover page.
2. A current résumé.
3. A personal statement (no more than 3 double spaced pages) that describes your relevant experience, interests, future goals with respect to public interest work, and any other reasons the committee should consider awarding you this fellowship.
4. A description of your project (no more than 6 double spaced pages). Please discuss why your project is important to the community you propose to serve. Tell us about any other organization that may be doing the type of work you propose, or alternatively, discuss the gap in service that currently exists in your proposed area. Please include the geographic location of your project and why you chose it. Finally, please detail your goals for the year, including a timeline that explains the project's specific activities and reflects all phases of the project and the time you will allocate to meet your goals and achieve your expected outcomes.
5. A description of your sponsoring organization that details its mission and work and how it can help you fulfill the goals of your project. Describe how the particular project idea was conceived and how it relates to the overall mission and current strategies of the organization. If applicable, describe any prior work in which you have engaged with the host organization. *(Please note: The answer to this question should be a collaborative effort between the prospective host organization and the candidate).*
- 5(a). Fellowship host organizations are required to provide thorough orientation, training, support and supervision throughout the term of the Fellowship. Please answer the following questions related to support *(Please note: as with section 5, the answers to these questions should reflect a collaborative effort between the prospective host organization and the candidate).*
 - Name of the fellow's primary supervisor.
 - How many years and what type of experience the supervisor has working in the substantive area of the proposed fellowship project. Please provide a brief description of past (or current) experience related to the proposed fellowship project.
 - How many years of experience and the role the supervisor has in supervising and managing staff.
 - Whether the supervisor will be responsible for supervision of others in addition to the fellow, and if so, how many people. If the supervisor should take extended leave or

- depart in advance of or during the fellowship term, please describe what strategies the prospective host organization would employ to ensure seamless supervision.
- How often the supervisor will meet with the fellow. Please describe the planned level of interaction between the supervisor and the fellow.
 - State the number of total staff, including non-attorneys, in the office.
 - If the project represents a new practice area for the organization, describe the organization's plans to provide the fellow with support and resources specific to the practice area.
 - Please indicate what items the organization plans to provide in the fellow's physical work environment (i.e. desk, office, cubicle, computer, and phone).
 - Describe the technology that will be available to the fellow.
 - Please provide specific plans for the fellow's training and professional development during the fellowship. The description may include both skills-based and substantive trainings, in addition to opportunities to serve on community coalitions or task forces, and introductions to leaders in the field.
6. A description of the advisory board you will assemble for the project and an explanation of what each member will contribute to your board and your project, as well as a description of your plan for drawing upon the support, guidance and expertise of the members. Your advisory board may consist of professors, recent graduates, alumni, mentors and/or other connections in the field in which you propose to work. There is no requisite number of members of this advisory board. It is simply a coalition of individuals who will provide support for you as you launch your project.
7. One letter of support from your sponsoring organization, and no more than three letters of recommendation from professors or past employers who can speak to your work in public interest.

If you have any questions, please feel free to contact Arlene Rivera Finkelstein, Assistant Dean and Executive Director of Toll Public Interest Center, at: (215) 898-0459 or arfinkel@law.upenn.edu.