

From: [Felicia Lin](#)
To: [Felicia Lin](#)
Subject: Commencement Regalia Ordering Information
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Dear ML Class of 2024,

You can now place orders for your academic regalia. Caps, gowns, and hoods are not required at the Law School's Commencement. However, if you would like to order regalia, it is handled through the Penn Bookstore – not the Law School – in two ways:

- **Grad Fair.** The Penn Bookstore's annual Grad Fair is March 20-22, 2024. You can order and receive your regalia during these dates on-site at the Bookstore, and Bookstore staff will be available to answer questions. Regalia will be available at the Bookstore after Grad Fair but with limited sizing and options.
- **Direct Shipping.** You can [order your regalia online](#) and have it shipped directly to you for a fee (scroll to the bottom of the page to click the Law School specific link). You must place your order by March 31, 2024 to receive your regalia by Commencement.

If you cannot place your order using either of these two methods, please contact the Bookstore at 215-898-7595 or email capandgown@upenn.edu. Student Affairs cannot answer individual regalia ordering questions. When ordering regalia, please ensure you have a hood with a purple band. The purple band indicates a Law graduate. ML graduates should choose the "Master Degree Regalia" package.

Finally, two upcoming reminders. First, the Registrar's office will soon send out a degree application that you must complete to be cleared for graduation. Second, the [alumni family member survey](#) closes on March 1.

For your convenience, below is key Commencement-related information previously sent. You can also find all graduation communication and planning information on our [graduation page here](#).

Best,
Felicia

Law School Commencement. The Law School's Commencement ceremony is on **Monday, May 20, 2024 at 3:00pm** at the Academy of Music. Each graduating student will automatically receive four tickets to the Law School Commencement ceremony. Graduates do not need a ticket. Tickets, invitations, and the rest of your graduation packet will be available in early April. Additional tickets will be made available through a waitlist that will begin mid-April. The ceremony will also be livestreamed.

Law School Reception. You and your guests are invited to a Graduation Reception on **Sunday, May 19, 2024 from 2:00-4:00pm** at the Law School. You may request as many tickets as you need

for this reception. Tickets will be available when you pick up your graduation packets in April.

Alumni Family Members. We are delighted to continue a special Penn Carey Law tradition. If your spouse, partner, parent, or grandparent is a Law alum or Law faculty or staff member, you may request that this person hand your diploma to you on stage at the Law School graduation. Dean Lee will invite your relative to the ceremony and send along a measurement form for a Law School-supplied cap and gown. On the day of graduation, your relative will be introduced and will be handed your diploma to give to you. Given space constraints, we are only able to extend this opportunity to Law alumni, faculty, or staff. If you have a relative who meets the criteria, please [complete the survey](#) by **March 1**.

Candidate List. You will receive information from the Registrar's office in February about diplomas and your intent to graduate. Please review this information carefully. The deadline to provide diploma and graduation information is not flexible.

University of Pennsylvania Commencement. The University-wide Commencement Ceremony is also on **May 20 at 10:15 am** at Franklin Field. You can find more information about the [University's graduation programming here](#).

Accommodations. As you might expect, graduation is a very busy time for Philadelphia. Please make travel and lodging arrangements as soon as possible. You can find a list of Penn-[preferred accommodations here](#), some of which have Penn discounted rates. You might also find it helpful to review Penn's [visitor planning guide here](#).