University of Pennsylvania Law School
Reciprocity Policy

The University of Pennsylvania Law School Office of Career Planning and Professionalism is pleased to offer our services to other law schools on a reciprocal basis. The University of Pennsylvania Law School bases its reciprocity policy on a case-by-case request system. All requests should be made via email to Reciprocity Coordinator at all-cpp@law.upenn.edu. Students/graduates should know that they will not be admitted to CP&P until we have received a request and they have received a response. Decisions will be made based on the demands of our office at the time of the request. These decisions will be communicated to the requesting Career Services Office as well as to the student/graduate. Those who have been granted reciprocal privileges will need to print the email and it must be presented upon entering the office.

If we can offer reciprocity, services will be available for a three-month period from the date of the response letter. Please note that reciprocity requires in-person use of our facilities. We are pleased to offer the following services:

1. Alumni/ae of other schools have access to job listings and all office reference materials. Due to the demands of our office, we regret that we cannot provide counseling, nor do we make online services available.

2. We offer our facilities to 3L students after April 1st of the third year of law study.

3. We will, in rare instances, extend services to a 2L student from another school, limited to the summer months following the second year of law study.

4. We do not grant reciprocal privileges to students who have completed only one year of law school.

5. Reciprocity is not available between July 15 and September 15 of each year due to the demands of our on-campus recruiting program.

The Office of Career Planning and Professionalism may deny any or further services to any individual who misuses the facilities, or if the requesting school does not offer reciprocal services and has surpassed a reasonable number of requests within a given calendar year.

As with other law school consortia, the Greater Philadelphia Area Law Schools (GPALS), which consists of Drexel, Penn State-Dickinson, Rutgers-Camden, Temple, Villanova, Widener and Penn, request that you limit your request to one school.

Revised 06/13