
AMANDA M. RUNYON

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PROFESSIONAL EXPERIENCE

University of Pennsylvania Carey Law School

Associate Dean and Director of Biddle Law Library

August 2019-present

- Provide leadership and strategic direction for all aspects of the Library's operations, including personnel management, space planning, budgeting, collection development, and the planning and provision of all services.
- Participate in the senior management of the Law School.
- Set short- and long-term goals for collection to ensure maintenance and growth of world-class collection.
- Manage \$5.5 million dollar library budget, setting short-and long-term goals.
- Lead team of 16 librarians, 14 unionized support staff, and 2 non-unionized staff.
- Investigate and implement latest technologies in services and collections.
- Ensure professional development of library staff.
- Collaborate with University Vice Provost of Libraries to develop complementary collections and services.
- Participate in professional associations at the national level to guarantee Penn Carey Law's ability to have access to the newest resources and developments in legal information.
- Direct Penn Carey Law's legal research curriculum, ensuring that law students have access to top-notch legal research education that prepares them for practice in a world rapidly changed by technology.
- Teach legal research and related courses.

University of Michigan Law Library

Head of Public Services

July 2014 – July 2019

- Directed the successful operation of ten significant Library services for Law School faculty and students (faculty research service, faculty document delivery service, Reference Desk, Circulation Desk, Reading Room Desk, Entrance Desk, interlibrary loan, course reserves and course support, student document delivery service, and scanning service).
- Developed policies and programs to build services and educational programs.
- Member of library management team responsible for coordinating all library operations, including strategic planning, Library-wide goal setting, policy, hiring, personnel matters, facilities, services, and other issues.
- Supervised the work of four librarians, five full-time staff members, and more than sixty student employees.
- Assessed Librarian applications for promotion as member of Law Librarian Classification Committee.
- Directed collection and reporting of unit and Library-wide services statistics.
- Responsible for collection development and maintenance for public international law, private international law, foreign law, comparative law, Islamic law, Judaic law, Roman and canon law, space law, and maritime law materials.
- Led Library's efforts in providing legal technology instruction and resources to law students.

University of Michigan Law Library*Reference Librarian*

October 2011 – June 2014

- Provided reference services to students and faculty.
- Taught Advanced Legal Research course.
- Supervised one full-time staff member.
- Coordinated library access services.

Tarleton Law Library, University of Texas*Outreach Services Coordinator and Reference Librarian*

October 2008 – September 2011

- Developed and taught two legal research courses.
- Provided reference and research services to law students, faculty, the university community and the public.
- Developed and coordinated the Library's outreach activities, including promotion and publicity for Library services, events, and programs in support of faculty and students.
- Served as liaison to more than forty law faculty members and two law journals.

Ohio Department of Job & Family Services, Office of Legal Services*Law Clerk*

August 2005 – July 2007

Legal Intern

July 2004 – July 2005

- Provided research and analysis for program and policy areas of the agency.
- Supported the hearings and rule promulgation functions of the agency.

EDUCATION AND ACADEMIC HONORS**University of Washington**

2008

Master of Library and Information Science

- Certificate in Law Librarianship

The Ohio State University Moritz College of Law

2005

Juris Doctor

- Public Service Fellow
- Staff Member, *Ohio State Journal on Dispute Resolution*
- National First Amendment Moot Court team

Eastern Michigan University

2002

Bachelor of Business Administration, cum laude

- Double major in Economics and Business Administration
- Graduate of University Honors Program

TEACHING

LIS 594, Management Skills in Law Libraries – University of Washington, Summer 2021 (3 credits)

Advanced Legal Research II: Transactional/Corporate – Penn Carey Law (1 credit)

- Spring 2021
- Fall 2020

Advanced Legal Research – University of Michigan Law School, Winter 2014 (2 credits)

Advanced Legal Research – University of Texas School of Law, Fall 2010 (2 credits)

Fact Research for Lawyers – University of Texas School of Law, Fall 2009 (2 credits)

Dozens of specialized workshops and research sessions for faculty, students, clinics, journals, and others

PUBLICATIONS

[How to Surf the Labor Disruption Tsunami: Tips for Hiring, Onboarding, and Managing Employees in the Post-Pandemic Workplace](#), AALL Spectrum 25, no. 7 (September/October 2021): 22-25 (with Cynthia Brown and Caroline Nevin).

Op-Ed, [U.S. News Ranking Metrics Stifle Law Libraries, Tie Hands of Law Schools](#), TaxProf Blog (March 30, 2021).

[Ask a Director: Master Class for New Legal Information Professionals](#), AALL Spectrum, 24, no. 6 (July/August 2020): 36-37.

[Law Schools and COVID-19 Spreadsheet](#), with Melissa A. Bernstein (2020) (continually updated data about academic law library operating conditions).

[Marketing and Outreach in Law Libraries: A White Paper](#), 105 LAW LIBR. J. 525 (2013).

[Finding the Middle Ground in Collection Development: How Academic Law Libraries Can Shape Their Collections in Response to the Call for More Practice-Oriented Legal Education](#), 102 LAW LIBR. J. 399 (2010) (with Leslie A. Street).

[The Effect of Economics and Electronic Resources on the Traditional Law Library Print Collection](#), 101 LAW LIBR. J. 177 (2009).

GRANTS

American Association of Law Libraries, LexisNexis Research Fund Grant, *Measuring Quality in Academic Law Library Public Services*, \$5,000 (with Amanda Watson, Leslie Street, and Amanda Karel).

PRESENTATIONS

Panelist, “Re-envisioning Library Missions and Staffing in the Post-COVID World” American Association of Law Schools Annual Meeting, January 2022 (Virtual).

Moderator, “Grab a Book and Take a Break: Professor Dorothy Roberts on *Fatal Invention: How Science, Politics, and Big Business Re-create Race in the 21st Century*,” Penn Carey Law, March 2021.

Moderator, “Decolonizing the Stacks,” 13th Annual Public Interest Week, Penn Carey Law, February 2021.

Panelist, “Technology and Ethics,” University of Washington Legal Research Methods course, December 2020.

“Strategies for ‘Selling’ Patrons on Library Services” – 2019 Greater Philadelphia Law Library Association Institute, November 2019.

“Let’s Get Together: Collaboration Beyond Pointing and Toolkits” – Mid-America Association of Law Libraries Annual Meeting, Chicago, October 2014 (with Carissa J. Vogel).

“Municipal Codes” – Law.gov Workshop at the University of Texas School of Law, May 2010.

“Making the Cut: the 2009 ALL-SIS Collection Development Roundtable” – AALL Annual Meeting, Washington, D.C., July 2009 (with Leslie A. Street).

SERVICE

National

- US News Law Library Questions Task Force 2021-present
- NELLCO Board of Directors 2019-present
- American Association of Law Libraries (AALL)
 - Annual Meeting Program Committee Team Leader 2021-2022
 - Leadership Academy Mentor 2020-2021
 - Leadership Development Committee 2019-2021
 - Emerging Leader Award Jury 2017-2018
 - Annual Meeting Program Committee, Team Member 2015-2017
 - Distinguished Lectureship Award Jury 2016-2017
 - Law Library Journal and AALL Spectrum Committee
 - Chair 2013-2014
 - Vice-Chair 2012-2013
- AALL Academic Law Libraries Special Interest Section
 - Local Arrangements Committee 2021
 - Executive Board, Member-at-Large 2017-2019
 - Chair, Strategic Planning Committee 2014-2017
 - Chair, Task Force on Library Marketing and Outreach 2011-2013
 - ALL-NEW/Membership Committee 2010-2013
 - Vice-Chair 2012-2013
 - Statistics Committee 2009-2010
- AALL Computing Services Special Interest Section
 - Awards and Grants Committee 2011-2012

University of Pennsylvania

- Administrative Liaison, Penn Law Professionalism Program 2019-present
- Law School Building Committee 2019-present
- Search Advisory Committee, Associate Dean for Communication Strategy 2021

University of Washington

- Law Librarianship Advisory Council 2020-present

University of Michigan

- Faculty Senate Assembly
 - Committee for an Inclusive University 2017-2019
 - Communications and External Relations Advisory Committee 2015-2017

- Development Advisory Committee 2014-2015

 - University of Michigan Law School*
 - Judge, Campbell Moot Court Competition 2014-2018

 - University of Michigan Law Library*
 - Management Team 2014-2019
 - Law Librarian Classification Committee 2014-2019
 - Librarians & Unit Leaders Group 2012-2019
 - Collection Development Committee 2011-2019

 - University of Texas*
 - Judge for Law School's 1L Moot Court final argument 2011

 - Eastern Michigan University*
 - Interviewer for Honors College Presidential Scholarship Competition 2015-2017
 - Young Alumni Council 2010-2014

 - External Tenure Reviewer*
 - Indiana University, Bloomington
 - Reviewer for Law Librarian Tenure Candidates in 2013 & 2018
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PROFESSIONAL MEMBERSHIPS

- American Association of Law Libraries (AALL)
 - Greater Philadelphia Law Library Association (GPLLA)
 - Bar memberships (inactive status): Ohio and U.S. District Court for the Southern District of Ohio
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HONORS AND AWARDS

- Leadership@Penn Cohort 11, 2021-2022
- AALL Prospective Academic Law Library Directors' Workshop cohort, 2018
- AALL Leadership Academy Fellow, 2016
- AALL Management Institute cohort, 2015
- AALL *Law Library Journal* Article of the Year, 2011
- Ohio Department of Job and Family Services, Team of the Month Award, January 2006
- *Ohio State Journal on Dispute Resolution* Staff Member of the Year, 2004-2005