



NEW STUDENT RECORD CREATION AND REQUEST TO ENROLL IN A MASTER IN LAW COURSE

If you have never taken a class at Penn before, a Student Record needs to be created before course registration can occur at Penn Law.

Students will be enrolled in a requested course on a space available basis. Priority is given to ML degree candidates. If a course is closed, you will be placed on a waitlist and notified via email when a space becomes available.

- **DIRECTIONS FOR MEMBERS OF THE UNIVERSITY OF PENNSYLVANIA COMMUNITY:**
 - Please complete this form and return via [Secure Share](#).
- **DIRECTIONS FOR THOSE NOT AFFILIATED WITH THE UNIVERSITY OF PENNSYLVANIA:**
Interested students from outside of the University of Pennsylvania Community wishing to request enrollment in ML summer courses, please complete this form, but do not include your SSN, and return directly to Sherita Ragins at sragins@law.upenn.edu. *(Note: You will receive a call from Sherita Ragins to supply your SSN over the phone. Please make sure the phone number indicated below is the best number to contact you.)*

If you have any questions, please e-mail Sherita Ragins at sragins@law.upenn.edu.

NAME: _____ DoB: _____

PRIMARY ADDRESS:

EMAIL ADDRESS:

TELEPHONE NO.:

SSN#:

Penn-ID#(if applicable):

PENN AFFILIATION/DEPARTMENT(if applicable):

SEMESTER REQUESTED:

FALL SPRING SUMMER

YEAR: _____

COURSE NAME:

COURSE NUMBER:

COURSE INSTRUCTOR:

